

No. 6762 prot.Gjirokastrë, on 27. 11. 2024

Municipality of Gjirokastra
Sheshi Cerciz Topulli
Gjirokastra, Albania

OPEN INVITATION TO TENDER

Project: <"making Culture the N°1 ally of European Recovery", with the Acronym "CHERRY", Subsidy Contract 01C0065 Under the Interreg Europe Programme 2021 – 2027>

Location: Gjirokastra, Albania

Our ref: < CHERRY/2024/1 >

Contract's Title: < Provision of Technical Support Services to the Municipality of Gjirokastra for the implementation of the project "making Culture the N°1 ally of European Recovery", with the Acronym "CHERRY">, < Gjirokastra / Albania >

Total Budget: 43.500,00 EUR without VAT

LOT (s): One

Procedure: PRAG 2021.1 simplified with open invitation and local publication

Tender Dossier – Request for participation

The complete tender dossier as per PRAG 2021.1 is available upon request of the interested contractors to our official email address mentioning the REF number of the procurement and providing full details of the tenderers (natural persons/private entities/consortiums) in order to receive the dossier and any updates/clarifications) during the procurement period.

Full tender dossier is based on PRAG 2021.1 and includes:

A. Instructions to tenderers and contract notice

B. Draft contract agreement and special conditions with annexes:

- I. General conditions for service contracts
- II. Terms of reference
- III. Organisation and methodology (to be submitted by the tenderer using the template provided)
- IV. Key experts (including templates for the summary list of key experts and their CVs)
- V. Budget (to be submitted by the tenderer as the financial offer using the template provided)
- VI. Forms and other supporting documents

C. Other information:

I. Administrative compliance grid

II. Evaluation grid

D. Tender submission form and declaration of honour on exclusion and selection criteria

For full details of the tendering procedures, please see the **practical guide and its annexes**, which may be downloaded from the following website:
<https://wikis.cc.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tender which has to be sent no later than the **deadline** set in point 8 of the Instructions to Tenderers (27.12.2024, time 14:00). Please send it to the address and with the requirements given in point 8.

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,

On behalf of the contracting authority

